



Newmarket

TOWN COUNCIL

Newmarket Venues – Hire Centre 1st January 2018 – 1st January 2019

Meetings & Conferences

Room	Business
All room rates are per hour	
The King Edward VII Memorial Hall - Monday to Friday	£35.00 plus VAT
The King Edward VII Memorial Hall - Saturday to Sunday	£40.00 plus VAT
Memorial Hall set up – Meeting	£25.00 plus VAT – one off charge
The Kings Edward VII Memorial Hall – Use of kitchen for meetings	£20.00 plus VAT – one off charge
Council Chamber	£25.00 plus VAT
Sir Ernest Cassel	£20.00 plus VAT
Council Chamber & Sir Ernest Cassel Set up	£20.00 plus VAT
Council Chamber & Sir Ernest Cassel- Use of Kitchen	£10.00 plus VAT
Severals Spors Pavilion - Monday to Friday	£30.00 plus VAT
Severals Sports Pavilion - Saturday to Sunday	£35.00 plus VAT
Severals Sports Pavilion set up –Meeting	£20.00 plus VAT
Severals Sport Pavilion- Use of Kitchen for meetings	£15.00 plus VAT
Projector and Screen hire	£5.00 plus VAT half day / £10 plus VAT full day
The Kings Edward VII Memorial Hall PA system	£5.00 plus VAT half day / £10 plus VAT full day
Flipchart Pad	£5.00 plus VAT (cost per pad)
Provision of hot water and up to 25 mugs	£5.00 plus VAT (£5.00 plus Vat for every additional 25 mugs)
Coffee/Tea	£2.50 plus VAT per person per serving
Coffee/Tea with biscuits	£3.00 plus VAT per person per serving

****Catering options TBA***